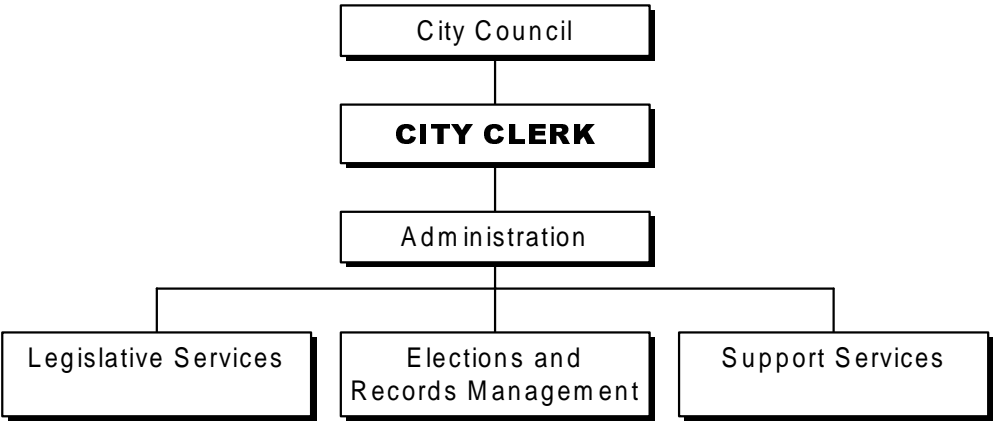


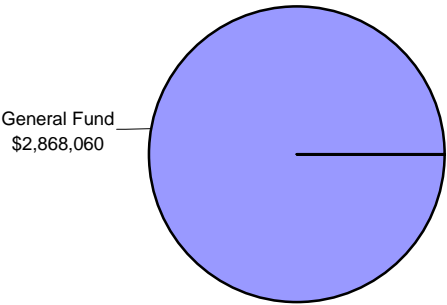


MISSION STATEMENT

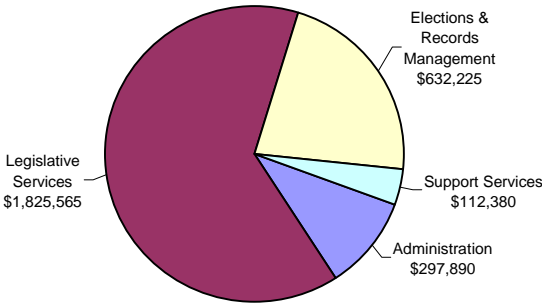
To maintain the integrity of the legislative process in the City of San Diego and ensure an informed citizenry by providing administrative and technical support to the City Council; conducting City Council legislative meetings; disseminating information concerning legislative decisions and policy issues; protecting and preserving official City records; and administering municipal elections and Fair Political Practices Commission requirements in accordance with the law.



SOURCE OF FUNDS



ALLOCATION OF FUNDS



DEPARTMENT SUMMARY			
	FY 1997 ACTUAL	FY 1998 BUDGET	FY 1999 PROPOSED
Positions	44.00	44.00	44.00
Personnel Expense	\$ 1,911,272	\$ 2,087,070	\$ 2,170,072
Non-Personnel Expense	673,294	637,800	697,988
TOTAL	\$ 2,584,566	\$ 2,724,870	\$ 2,868,060

The City Clerk's Office implemented the new San Diego City Net, a search and retrieval system for many of the City's legislative documents. It is available to citizens via the Internet.

DEPARTMENT STAFFING

GENERAL FUND

	FY 1997 ACTUAL	FY 1998 BUDGET	FY 1999 PROPOSED
Administration	3.00	3.00	3.00
Legislative Services	27.00	27.00	28.00
Elections & Records Management	11.00	11.00	11.00
Support Services	3.00	3.00	2.00
TOTAL	44.00	44.00	44.00

DEPARTMENT EXPENDITURES

GENERAL FUND

Administration	\$ 455,563	\$ 285,994	\$ 297,890
Legislative Services	1,439,726	1,699,569	1,825,565
Elections & Records Management	689,277	588,465	632,225
Support Services	-	150,842	112,380
TOTAL	\$ 2,584,566	\$ 2,724,870	\$ 2,868,060